

Family History Enquiries and House History Enquiries

Owing to increased demand, it has become necessary to charge for research work undertaken by our archives department.

Genealogical information held in the archives is confined to the following categories:

i) Members of the **main branch** of the Percy family - we do not hold records of cadet branches

ii) Tenants holding properties such as farms or cottages directly of the estate - rental details only

iii) Estate and household staff - employment details only

Records are not complete for any of the three categories, and the Estates do not hold birth, death or marriage records, or information relating to the family members of tenants and employees. We do not hold references from former employers or job descriptions. Please note that records are **closed for 100** years from the date of creation.

Research tariff

Search by a member of archives staff: £75 (up to a maximum of two hours and includes up to 5 digital captures)

Payment for research is payable in advance. An invoice will be issued after initial contact with the department to commission research.

Please note the following when submitting an enquiry:

- Be specific about the question to be researched, and include information that is already known and relevant to the search (for example, names/dates of birth/dates of marriage and death, and approximate dates of employment and position held)
- We cannot undertake a genealogical or house search without at least narrowing the search dates to a 10 year window. For building history enquiries we require precise details of geographical location and any information regarding date of construction and purchase.
 Please ensure that you have viewed your own title deeds before contacting us.

We regret that we cannot guarantee success in every enquiry, and cannot give refunds if no information is found.



To commission a search of the archives:

Please send your enquiry to the Archivist, Mr Christopher Hunwick: <u>christopher.hunwick@northumberlandestates.co.uk</u>

Mr Christopher Hunwick, Archivist, Collections and Archives Department, Estates Office, Alnwick Castle, Alnwick, Northumberland. NE66 1NQ

The anticipated timescale for receiving the results of the research is three months.

Before requesting a search of the archives, it is recommended that enquirers try the following sources:

For family history enquiries, there is a free online index of parish registers of baptism, marriage and burial available at <u>https://familysearch.org/</u>

An excellent introduction and resource for genealogists is provided at: www.genuki.org.uk

The Northumberland County Record Office can be contacted at:

Woodhorn, Northumberland Museum and Archives, Queen Elizabeth II Country Park, Ashington, Northumberland. NE63 9YF http://www.northumberland.gov.uk/catalogue/

For enquiries relating to Syon, the London Metropolitan Archives can be contacted at:

London Metropolitan Archives, 40 Northampton Road, London. EC1R 0HB http://www.cityoflondon.gov.uk/things-to-do/visiting-the-city/archives-and-city-history/londonmetropolitan-archives/Pages/default.aspx

Other useful websites include:

www.nationalarchives.gov.uk/a2a/ www.keystothepast.info http://www.visionofbritain.org.uk/index.jsp